

At 5:35 p.m. the Regular Planning Commission meeting was called to order by Mark Piotrowski on Tuesday, December 17, 2019 in the City Council Chambers of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

Commissioners Present: Mark Piotrowski, Chair  
Jason Hammond, Secretary  
Charito Hulleza-Resident  
Bruce Kantor – Council Liaison  
Les Stansbery - Resident  
Anna Thompson – Resident

Resigned 12-17-2019: Bruce Copus (Letter of resignation received today)

Staff Present: Scott Baker, City Attorney, Susie Stec, Community and Economic Development Manager and Yvette Talley, City Clerk

Also Present: Jill Bahm of Giffels Webster

All present joined in the Pledge of Allegiance.

**PC-101-19**                      **APPROVAL OF AGENDA**

Motion by Commissioner Hammond, seconded by Commissioner Stansbery to approve the Agenda with modifications as far as order to move new business before old business and tabled items.

Motion carried.

**PC-102-19**                      **MINUTES OF REGULAR MEETING November 19, 2019**

Motion by Commissioner Hammond, seconded by Commissioner Stansbery to approve the minutes of the Regular Meeting of November 19, 2019 with a correction.

Motion carried.

**PC-103-19**                      **PUBLIC COMMENT**

None

**PC-104-19**                      **NEW BUSINESS**

- a. Conceptual Site Plan – 26710-26780 Southfield Rd. (Lathrup Shopping Plaza)

Jill Bahm gave an overview and answered specific questions.

Brian Bolhuis – Architect for the project gave an overview and answered specific questions. Sam Surnow gave an overview and answered specific questions. Commissioners will not vote on this item until they receive more information from the applicant relevant to the building materials looking integrated with the existing structure.

b. 2020 Regular Planning Commission Meeting Dates

Motion by Commissioner Hammond, seconded by Commissioner Kantor to adopt the 2020 regular planning commission meeting dates.

Motion carried.

c. 2020 Joint City Council -Planning Commission -DDA Meeting dates

Discussion regarding the 2020 Joint City Council – Planning Commission- DDA meeting dates which will be posted in City Hall and on the City’s website.

d. 2019 Annual Report

Jill Bahm gave an overview and answered specific questions.

Motion by Commissioner Hammond, seconded by Commissioner Kantor to accept and forward to the City Council.

Motion carried.

**PC-105-19**                      **OLD BUSINESS**

a. Comprehensive Plan Discussion

Jill Bahm gave an overview and answered questions.

Commissioners will look at the timeline to prioritize the Master Plan implementation strategies and discuss at the next Planning Commission study session. A survey will be provided by Giffels Webster, the Commissioners will individually respond to the survey, have a study session before the next meeting to discuss the individual responses and come to a consensus and ratify it at the Planning Commission meeting. Giffels Webster will provide a concept on one of the goals for the Commissioners to provide feedback.

**PC-106-19**                      **OTHER MATTERS FOR DISCUSSION**

Received correspondence that Commissioner Copus resignation from the Planning Commission. Officers will be selected at the first meeting of 2020. Planning Commission vacancy be advertised on the city’s website.

**PC-107-19**                      **GENERAL COMMUNICATION & CORRESPONDENCE**

Planning Commissioners and City Attorney wished all a safe and happy holiday season!

DDA- Update

Susie Stec discussed correspondence received from Mr. Mandal (27051-27047 Southfield Rd.) he appeared before City Council on December 16 and the encroachment license was approved. Great feedback from the shop small event. Civic center concepts for the Village Center designed by the Ferris State students the link is on the city’s website. Met with Oakland County Road Commission to refine some information given to them a year ago. January 23, 2020 will be joint meeting with City of Lathrup

Village, City of Southfield and the Village of Beverly Hills. Distributed the Prosper magazine with Lathrup Village featured on page 82.

**PC-108-19      ADJOURNMENT**

Motion by Commissioner Hammond, seconded by Commissioner Kantor to adjourn this meeting.

Motion carried.

The meeting adjourned at 7:18 p.m.

Submitted by Yvette Talley

Recording Secretary